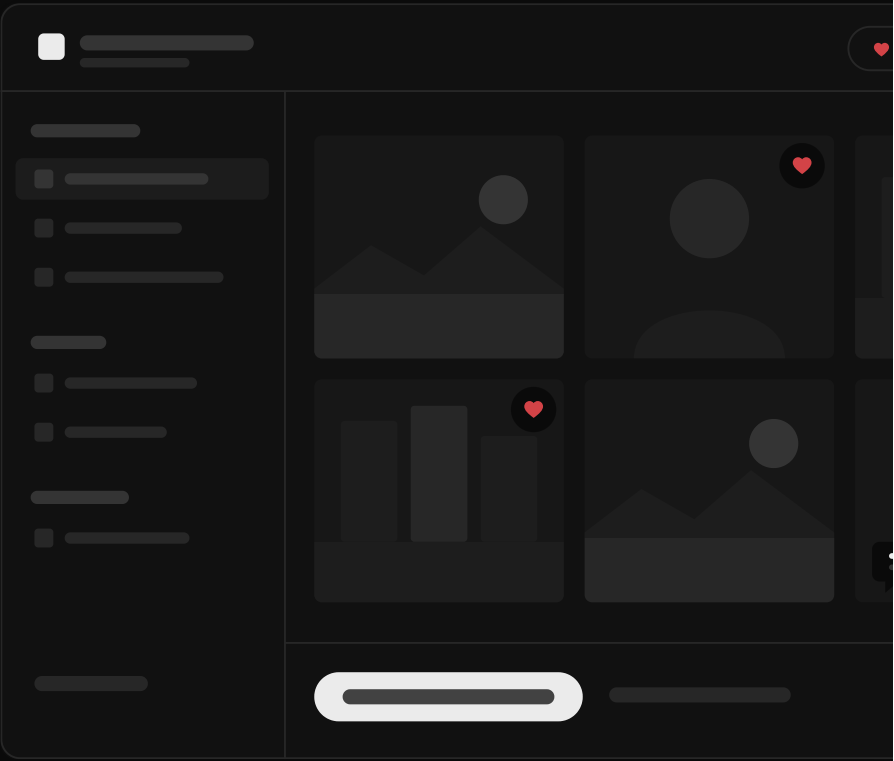


Reviewing a gallery

You have been sent a login. Here is everything you can do with it, in two pages.



GUIDE 02 · FOR THE CLIENT

Reviewing a gallery

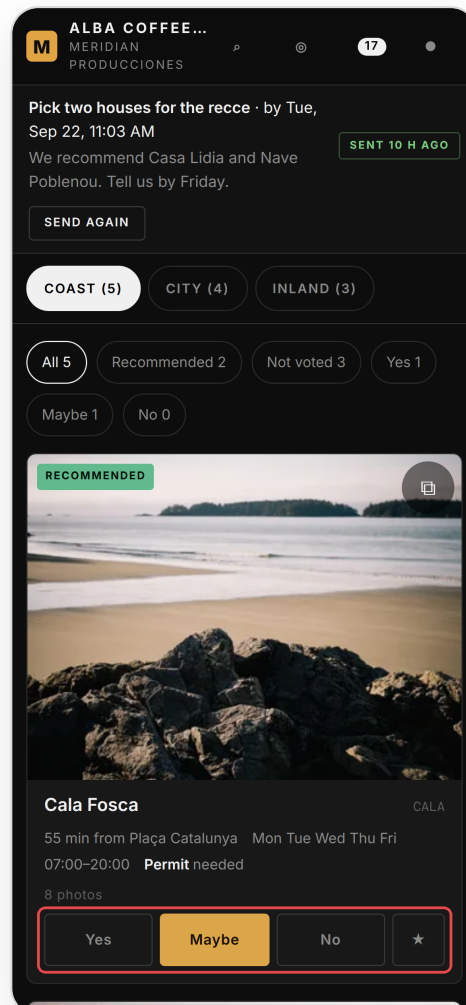
Your production company has sent you a link, a username and a password. Nothing to install. It works on a phone in one hand and scales up to a monitor. Here is how to give them an answer they can act on.

SIGN IN

Open the link, type the username and password you were sent, then your **first name**. If several people share the login, each types their own name once per device: every vote and note carries the name of the person who made it.

IF YOU GET STUCK

Passwords are case-sensitive. A login can expire at the end of the job; ask the production office for a new one. The gallery keeps your votes even if you close the browser.



The gallery on a phone. Sections across the top, one option per card.

1 Say what you think of each option

- 1 **Yes, Maybe or No** on every location or person. Tap again to change your mind. A filter at the top shows what you have not voted on yet.
- 2 **Star your first choice** in each section. One star per section; moving it is fine.
- 3 **Heart the frames you like.** Open an option, tap the heart on a photo. The production team sees exactly which frames, not “the third one with the blue door”.
- 4 **Write a note on the option,** in the box under the photos. It goes to the production team next to the pictures it is about.
- 5 **On a tape,** type a comment at the moment you mean: it is pinned to that second of the video.

2 Compare, search, map

- **Compare:** the small icon on a card adds it to a tray; compare up to four side by side.
- **Search** finds a location or a person by name or a word in its card.
- **Map** (location scouts) shows where the options are relative to each other. It never shows an address.

3 Send your selection

- **My picks** collects everything you starred, said yes to or hearted.
- If the production team opened a **round** with a deadline, a banner shows it. Tap **Send selection** when you are done; you can send again if you change something.
- **Download my selection** gives you a ZIP of the originals, when the production team has allowed downloads.

FIFTEEN MINUTES ON A PHONE

The gallery was built for a phone held in one hand on a location. Do the first pass on your phone, then open it on a monitor for the close look.

PrePro Selects · preproselects.com. Screens show a demonstration workspace; companies, people and locations are fictional, photography is stock.